

MOVING COMPANY RULES TO BE FOLLOWED

1. The moving process can take place between 09:00 - 18:00 hours.
2. The moving company is obliged to provide the building management with a copy of all financial liability and responsibility insurance policies.
3. Before moving, the 'cargo elevator' should be wrapped inside and outside with suitable material to prevent collisions and breakages.
4. The moving process will only occur at the commercial entrance, from the moving area.
5. The moving vehicle is maneuvered in reverse, safely guided to the front of the garage door at the commercial entrance.
6. The approached vehicle is stopped, the handbrake is engaged, and it is secured with chocks.
7. All items are unloaded or loaded in this area.
8. Items cannot be unloaded or loaded from any other part of the building.
9. The items to be moved are transported by hand or with the help of a cargo trolley.
10. Items are moved using the cargo elevator or fire escape stairs.
11. The use of the personnel elevator outside the cargo elevator is subject to permission from the management.
12. Items that do not fit in the elevator are taken out or brought in using the 'fire escape,' or other appropriate means.
13. When placing items in the elevator, they should not be thrown to the ground, dropped forcefully, but should be lowered gently.
14. Since the building's stair and corridor voids have marble flooring, maximum effort should be made to prevent damage during the moving process.
15. Items will be carried by an adequate number of staff, holding them at appropriate locations.
16. Items will not be moved by pushing, pulling, dragging, or forcing against walls during the moving process.
17. The moving company must bring a sufficient number of moving personnel based on the condition of the items to be moved, taking these rules into account.
18. After the moving process is completed, the entire moving area will be inspected by the relevant parties. In case of damage, a report will be written and mutually signed.
19. It is important to consider the dimensions of the items to be moved in relation to the door, corridor, and elevator dimensions provided in the attachment.

**AUTHORIZED REPRESENTATIVE
OF THE MOVING COMPANY**

BUILDING MANAGEMENT

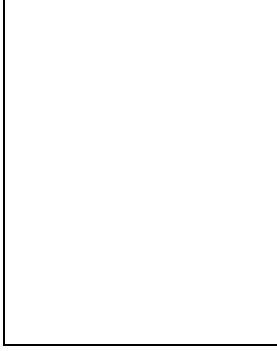
FULL NAME

SIGNATURE

KAT KORİDOR ÖLÇÜLERİ

KAPI ÖLÇÜLERİ

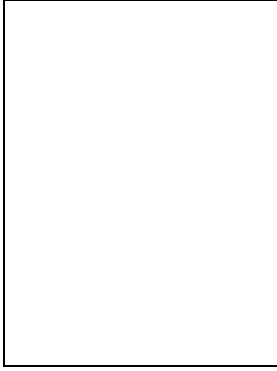
YÜKSEKLİK: 235 CM



EN:85 CM

KORİDOR ÖLÇÜLERİ

YÜKSEKLİK:255 CM



EN:145 CM

YÜK ASANSÖRÜNÜN ÖLÇÜLERİ

ASANSÖR KAPI GİRİŞ ÖLÇÜSÜ

YÜKSEKLİK: 225 CM



EN:110 CM

ASANSÖR İÇİ ÖLÇÜSÜ

YÜKSEKLİK: 290 CM



EN:140 CM

ASANSÖR İÇİ BOYU:180 CM

250 CM ÇAPRAZ